



Library Advisory Board

A meeting of the Library Advisory Board was held on Wednesday March 3, 2021 at 5:15 p.m. at the Nancy Carol Roberts Memorial Library, 100 MLK Jr. Pkwy., Brenham, Texas.

Advisory Board Members present:

Lillian Marshall, Carol Kiphart, Jerry Wise Jares, Sabrina Roberts, Lu Hollander, Janie Mehrens, Jody Tyson, and Renee Mueller

Advisory Board Members absent:

Keith Herring

City staff present:

Andria Heiges and Carolyn Miller

Others present:

None

- 1. Call Meeting to Order**
- 2. Citizen and Visitor Comments**
- 3. Discuss and Possibly Act Upon the Election of a Chairperson and Vice Chairperson for a Term of One (1) Year**

A motion was made by Sabrina Roberts and seconded by Jody Tyson to Re-elect Keith Herring as Chairperson and Renee Mueller as Vice Chairperson for a term of one (1) year.

Vice Chairperson Mueller called for a vote. The motion passed with the Board voting as follows:

Chair Keith Herring	Absent
Board Member Lillian Marshall	Yes
Board Member Carol Kiphart	Yes
Board Member Jerry Wise Jares	Yes
Board Member Sabrina Roberts	Yes
Board Member Jody Tyson	Yes
Board Member Janie Mehrens	Yes
Board Member Lu Hollander	Yes
Board Member Renee Mueller	Yes

4. Discuss and Possibly Act Upon the Approval of the Minutes from the October 21, 2020 Regular Meeting

A motion was made by Janie Mehrens and seconded by Lu Hollander to approve the Minutes from the October 21, 2020 regular meeting as corrected.

Vice Chairperson Mueller called for a vote. The motion passed with the Board voting as follows:

Chair Keith Herring	Absent
Board Member Lillian Marshall	Yes
Board Member Carol Kiphart	Yes
Board Member Jerry Wise Jares	Yes
Board Member Sabrina Roberts	Yes
Board Member Jody Tyson	Yes
Board Member Janie Mehrens	Yes
Board Member Lu Hollander	Yes
Board Member Renee Mueller	Yes

5. Presentation and Discussion Related to the 120th Library Birthday and 125th Fortnightly Club Anniversary Celebrations

Librarian Andria Heiges presented ideas for an event to be held at the end of 2021 to honor the 120th birthday of the Library and the 125th anniversary of the Fortnightly Club. Lu Hollander presented a special bookmark to the Board highlighting the anniversaries, and discussed monthly articles planned for the Banner Press to share the history of the Club and Library with the local community. Heiges mentioned that monthly book sales are held each month on the 3rd Wednesday of the month inside the Library lobby, and the Fortnightly Club is working with the Library to create an exhibit and history wall. The exhibit will travel around Brenham with docents to present the history to the public, and a history wall will be completed in the Library lobby.

Jerry Wise Jares mentioned that it would be beneficial for the Library to advertise the fact that people can purchase a memorial from the Library in memory of a loved one. Renee Mueller suggested that Fortnightly put the monthly book sale on the Chamber's calendar.

6. Presentation and Discussion Related to the Library Grants and Related Policies

Librarian Andria Heiges stated that technology purchased through the CARES grant and the Tech Academy grant have started to arrive at the Library. Heiges presented examples of the Wi-Fi hotspots, LTE chrome books, and Ambassador translator to the board and discussed how they would be available for public and staff use. She also discussed the Large Print books that were added to the collection through the Texas Book Festival Grant, and the digitized microfilm from the Brenham Banner Press, to be placed on the Portals to Texas digital newspaper site. A motion was made by Lillian Marshall and seconded by Janie Mehrens to approve the recommended grant policies as presented.

7. Discussion Relating to the Proposed 2021 Meeting Dates

Librarian Andria Heiges presented the proposed 2021 meeting dates planned for the third Wednesday of the month, every other month. The meetings will be held at the Nancy Carol Roberts Memorial Library at 5:15pm, with special meeting may be called upon as needed. Proposed dates were:

- Wednesday, April 21 at 5:15 p.m.
- Wednesday, June 16 at 5:15 p.m.
- Wednesday, August 18 at 5:15 p.m.
- Wednesday, October 20 at 5:15 p.m.
- Wednesday, December 15 at 5:15 p.m.

A motion was made by Lillian Marshall and seconded by Janie Mehrens to approve the meeting dates as proposed. Vice Chairperson Mueller called for a vote. The motion passed with the Board voting as follows:

Chair Keith Herring	Absent
Board Member Lillian Marshall	Yes
Board Member Carol Kiphart	Yes
Board Member Jerry Wise Jares	Yes
Board Member Sabrina Roberts	Yes
Board Member Jody Tyson	Yes
Board Member Janie Mehrens	Yes
Board Member Lu Hollander	Yes
Board Member Renee Mueller	Yes

8. Administrative Report

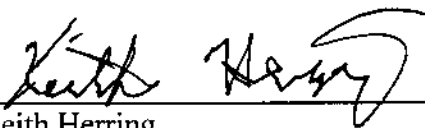
Librarian Andria Heiges provided the library report for the last five months. In addition, Heiges provided the following updates on programming at the Library.

- Staffing

- Amy Huber has left her PT Library Clerk position and a current opening is posted for a Bi-Lingual PT Library Clerk.
- Louise Barbour is back from furlough and has resumed storytimes in the outdoor serenity garden on Monday's at 11am.

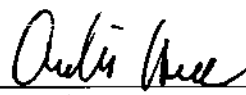
- A decision on mask mandates in the Library will be made within the next 2 weeks.
- Circulation numbers have remained high even with reductions in visits due to COVID restrictions
- A new smart bin uses RIFD technology to check in items as they fall into a bin in the staff area
- Adults have been able to attend a resume re-boot program and one on one computer classes

Meeting adjourned.



Keith Herring
Chair Person

ATTEST:



Andria Heiges
Staff Liaison